

Division of Vocational Rehabilitation (DVR) Statewide Service Fee Structure (June 2020)

Effective July 1, 2020 - June 30, 2022

All services listed below require prior written authorization by the Division of Vocational Rehabilitation (DVR) before services can be rendered and payment can be made.

If the service provider has a waitlist of more than 30 days, the consumer will be provided the option to select an alternate service provider. Waitlists in excess of 30 days are not acceptable and subject the provider to cancellation of the service agreement. Written authorization for services will be issued to the service provider with the expectation that the provider can serve the consumer and comply with the timeframes indicated in the fee schedule. DVR will track timeframes for services to completion for each provider.

All services must comply with the [technical specifications](#) outlined for each service or payment will not be made. A revised report must be submitted to DVR within 10 business days if returned for non-compliance. No additional fees will be paid for requested meetings.

All DVR services must comply with the definition of [Competitive Integrated Employment](#). Please read and refer to the [technical specifications](#) before authorizing a service or accepting authorization of a service.

Highlighted areas represent a language or fee change from previously published fee schedules.

Statewide Services

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Other Services

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Customized Employment Fees

\$950	<p>Discovery and Discovery Profile: Payable upon completion of acceptable service, meeting and plan/report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 60 days from issue of service authorization. (Code 073)</p>
\$250	<p>Job Preparation and Development Plan: Payable upon completion of acceptable preparation service, meeting and signed job development plan to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 45 days from issue of service authorization. (Code 048)</p>
Up to \$2,100	<p>Customized Employment Job Development: Payable upon completion of acceptable service, timely monthly progress reports, 90-day plan review/update meetings and hire report to DVR within 5 business days of the conclusion of the previous month of service and within 5 days of hire. Initiation of ongoing service not to exceed 30 days from issue of service authorization.</p> <p>Preferred Placement/Hire Outcome Payment:</p> <p style="padding-left: 20px;">\$2,100 preferred outcome payment.</p> <p style="padding-left: 40px;">* Must have: 35+ hours per week and health insurance benefits or 35+ hours per week and \$12.00 hour.</p> <p style="padding-left: 20px;">\$1,900 preferred outcome payment.</p> <p style="padding-left: 40px;">* Must have 20+ hours per week and health insurance benefits or 20+ hours per week and \$9.00 hour.</p> <p style="padding-left: 20px;">\$1,500 payment all other.</p> <p>Notes: Hire offer for less than 15 hrs. Per week will need DVR approval in advance. The service provider will obtain the balance of the Hire payment for the Job Search Hire fee if the I/TW becomes a permanent job placement. (Code 048)</p>
\$275	<p>Job and Task Analysis: Payable upon delivery of acceptable service and timely report to DVR within 5 business days of the conclusion of the analysis. Completion of service and report not to exceed 30 days from issue of service authorization. (Code 074)</p>
\$1000 / month	<p>Systematic Instruction Monthly/Customized Employment: Monthly rate payable if the consumer is employed during the month, upon completion of acceptable service, and timely monthly progress reports to DVR within 5 business days of the conclusion of the previous month of service. Initiation of the service not to exceed 30 days from issue of service authorization.</p> <p>Note: The maximum ongoing support DVR can pay for is 24 months for anyone age 25 or above and 48 months for individuals under age 25, although this is rarely needed. Additional months may be authorized based on individual consumer need to establish job stability and reduction of paid supports. If a consumer does not have an identified source of long term supports, monthly supports and continued reporting will be required until the consumer is transitioned to natural supports or as directed by DVR. (Code 074)</p>
\$1,200	<p>Customized Employment Meeting, Transition to Long Term Support: Paid only if transition occurs within initial 6 months of support. This service cannot occur until</p>

	after the consumer has been employed for a minimum of 90 days. Payable at the time of successful transition. DVR will keep case open an additional 90 days for purposes of follow along and supported employment policy. The final retention report is to be completed at the point of transition and payment can be processed upon receipt of an acceptable report (Code 074)
\$500	Customized Employment Meeting, Transition to Long Term Support: Paid if transition occurs following initial 6 months of support. Payable at the time of successful transition. DVR will keep case open an additional 90 days for purposes of follow along and supported employment policy. The final retention report is to be completed at the point of transition and payment can be processed upon receipt of an acceptable report (Code 074)

Individual Placement and Support (IPS)

\$950	Individual Placement and Support Career Profile: Payable upon completion of acceptable service, and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 60 days from issue of service authorization. (Code 078)
\$500	Individual Placement and Support-Job Development Plan: Payable upon completion of acceptable service, and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 45 days from issue of service authorization. (Code 049)
Up to \$2,100	<p>Individual Placement and Support Systematic Job Development: Payable upon completion of acceptable service, timely monthly progress reports, 60 day plan review/update meetings and hire report to DVR within 5 business days of the conclusion of the previous month of service and within 5 days of hire. Initiation of ongoing service not to exceed 30 days from issue of service authorization.</p> <p>Preferred Placement/Hire Outcome Payment:</p> <p>\$2,100 preferred outcome payment.</p> <ul style="list-style-type: none"> • Must have: 35+ hours per week and health insurance benefits or 35+ hours per week and \$12.00 hour. <p>\$1,900 preferred outcome payment.</p> <ul style="list-style-type: none"> • Must have 20+ hours per week and health insurance benefits or 20+ hours per week and \$9.00 hour. <p>\$1,500 payment all other.</p> <p>Notes: Hire offer for less than 15 hrs. per week will need DVR approval in advance. The service provider will obtain the balance of the Hire payment for the Job Search Hire fee if the I/TW becomes a permanent job placement. (Code 049)</p>
\$800 / month	<p>Systematic Instruction Monthly/ Individual Placement and Support: Monthly rate payable if the consumer is employed during the month, upon completion of acceptable service, and timely monthly progress reports to DVR within 5 business days of the conclusion of the previous month of service. Initiation of the service not to exceed 30 days from issue of service authorization.</p> <p>Note: The maximum ongoing support DVR can pay for is 24 months for anyone age 25 or above and 48 months for individuals under age 25, although this is rarely needed. Additional months may be authorized based on individual consumer need to establish job stability and reduction of paid supports. If a consumer does not have an</p>

	identified source of long term supports, monthly supports and continued reporting will be required until the consumer is transitioned to natural supports or as directed by DVR. (Code 079)
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\$1,200	<p>Individual Placement and Support Transition to Long Term Support: Paid only if transition occurs within initial 6 months of support. This service cannot occur until after the consumer has been employed for a minimum of 90 days. Payable at the time of successful transition. DVR will keep case open an additional 90 days for purposes of follow along and supported employment policy. The final retention report is to be completed at the point of transition and payment can be processed upon receipt of an acceptable report (Code 079)</p>
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Internship/Temporary Work Fee

\$625	<p>Internship/Temporary Work Placement: Payable upon delivery of acceptable service and timely report(s) within 5 business days of the conclusion of the last day of the placement. Monthly reports are due to DVR within 5 business days of the conclusion of the previous month of service for the length of the placement. Fee provided includes costs: site set-up fee and ongoing worksite monitoring. Prevailing wages to the consumer are authorized separately to a contracted Employer of Record service. Initiation of ongoing service and report not to exceed 60 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 062 • PRE-ETS: 218 <p>Note: The service provider will obtain the balance of the Hire payment for the Job Search Hire fee if the I/TW becomes a permanent job placement.</p>
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Job and Task Analysis and Systematic Instruction Fees

\$275	<p>Job and Task Analysis: Payable upon delivery of acceptable service and timely report to DVR within 5 business days of the conclusion of the analysis. Initiation of service and report not to exceed 30 days from issue of service authorization. (Code 028)</p>
\$45/hour	<p>Skill Instruction Hourly (Not Supported Employment): Payable upon delivery of acceptable service and timely report(s) to DVR within 5 business days of the conclusion of the previous month of service or within 5 business days of the conclusion of the last contact with the consumer. Initiation of ongoing service and initial report not to exceed 30 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 028 • PRE-ETS: 226 <p>Note: Systematic Instruction Monthly is provided for Customized Employment, Individual Placement and Supported Employment.</p>
\$800 / month	<p>Systematic Instruction Monthly/Individual Placement and Support: Monthly rate payable if the consumer is employed during the month, upon completion of acceptable service, and timely monthly progress reports to DVR within 5 business days of the conclusion of the previous month of service. Initiation of the service not to exceed 30 days from issue of service authorization.</p> <p>Note: The maximum ongoing support DVR can pay for is 24 months for anyone age 25 or above and 48 months for individuals under age 25, although this is rarely needed. Additional months may be authorized based on individual consumer need to</p>

	establish job stability and reduction of paid supports. If a consumer does not have an identified source of long term supports, monthly supports and continued reporting will be required until the consumer is transitioned to natural supports or as directed by DVR. (Code 079)
\$1,000 / month	<p>Systematic Instruction Monthly/Customized Employment and Supported Employment: Monthly rate payable if the consumer is employed during the month, upon completion of acceptable service, and timely monthly progress reports to DVR within 5 business days of the conclusion of the previous month of service. Initiation of the service not to exceed 30 days from issue of service authorization.</p> <p>Note: The maximum ongoing support DVR can pay for is 24 months for anyone age 25 or above and 48 months for individuals under age 25, although this is rarely needed. Additional months may be authorized based on individual consumer need to establish job stability and reduction of paid supports. If a consumer does not have an identified source of long term supports, monthly supports and continued reporting will be required until the consumer is transitioned to natural supports or as directed by DVR.</p> <p>Code</p> <ul style="list-style-type: none"> • Customized Employment (074) • Supported Employment (050)

Job Preparation and Development including Job Development Hire and Job Retention Fees

\$500	<p>Job Preparation and Development Plan: Payable upon completion of acceptable preparation service, meeting and signed job development plan to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 024 • PRE-ETS: 208
Up to \$1,800	<p>Job Development Hire: Payable upon completion of acceptable service, timely monthly progress reports, 90-day plan review/update meetings and hire report to DVR within 5 business days of the conclusion of the previous month of service and within 5 days of hire. Initiation of ongoing service not to exceed 30 days from issue of service authorization.</p> <p>Rapid Hire Incentive Payment:</p> <p style="padding-left: 20px;">\$1,800 Rapid Hire</p> <ul style="list-style-type: none"> • If hire date is within 90 days of original Job Development purchase order <p style="padding-left: 20px;">\$1,500 all other</p> <p>Note: The service provider will obtain the balance of the Hire payment for the Job Search Hire fee if the I/TW becomes a permanent job placement. (Code 024)</p>
Up to \$2,100	<p>Job Retention: Payable upon completion of acceptable service, timely monthly progress reports and final retention report to DVR within 5 business days of the conclusion of the previous month of service for progress reporting and within 5 days after a minimum of 90-calendar days job retention or as DVR determines by individual circumstance. Initiation of ongoing service and report not to exceed 30 days from issue of service authorization.</p>

	<p>Preferred Placement Retention Outcome Payment:</p> <p>\$2,100 preferred outcome payment.</p> <ul style="list-style-type: none"> • Must have: 35+ hours per week and employer provided health insurance benefits <i>or</i> 35+ hours per week and \$12.00 hour. <p>\$1,500 payment all other. (Code 024)</p>
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Student Work Based Learning Services

\$500	<p>Student Work Based Readiness Plan: Payable upon delivery of an acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and required report not to exceed 45 days from issue of service authorization. (Code 208)</p>
\$1350	<p>Student Work Based Learning Experience Development: Payable upon completion of acceptable service, timely monthly progress reports, 90-day plan review/update meetings and Student Learning Experience Report to DVR within 5 business days of the conclusion of the previous month of service and within 5 days of hire. Initiation of ongoing service not to exceed 30 days from issue of service authorization.</p> <p>Note: The service provider will obtain the balance of the Hire payment for the Job Search Hire fee if the I/TW becomes a permanent job placement. (Code 208)</p>
\$500 / month in months 1-3	<p>Student Work Based Learning Retention: Payable upon completion of acceptable service, timely monthly progress reports (30, 60,90 days) and final retention report to DVR within 5 business days of the conclusion of the previous month of service for progress reporting and within 5 days after a minimum of 90-calendar day's job retention or as DVR determines by individual circumstance. Initiation of ongoing service and report not to exceed 30 days from issue of service authorization. (Code 208)</p> <p>Note: No additional retention payment will be made to a service provider when/if the student's case is closed after receiving this service.</p>

Supported Employment Fees

\$950	<p>Supported Employment Career Profile: Payable upon completion of acceptable service, meeting and plan/report to DVR within 5 business days of the conclusion of the last contact with the consumer and within 90 days of authorization. Initiation of service not to exceed 30 days from issue of service authorization. (Code 047)</p>
\$250	<p>Job Preparation and Development Plan: Payable upon completion of acceptable preparation service, meeting and signed job development plan to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 30 days from issue of service authorization. (Code 051)</p>
Up to \$2,100	<p>Supported Employment Job Development: Payable upon completion of acceptable service, timely monthly progress reports, 90-day plan review/update meetings and hire report to DVR within 5 business days of the conclusion of the previous month of service and within 5 days of hire. Initiation of ongoing service not to exceed 30 days from issue of service authorization.</p> <p>Preferred Placement/Hire Outcome Payment:</p> <p>\$2,100 preferred outcome payment.</p> <ul style="list-style-type: none"> • Must have: 35+ hours per week and health insurance benefits <i>or</i> 35+ hours

	<p>per week and \$12.00 hour.</p> <p>\$1,900 preferred outcome payment.</p> <ul style="list-style-type: none"> • Must have 20+ hours per week and health insurance benefits or 20+ hours per week and \$9.00 hour. <p>\$1,500 payment all other.</p> <p>Note: Hire offer for less than 15 hrs. per week will need DVR approval in advance. (Code 051)</p>
\$275	<p>Job and Task Analysis: Payable upon delivery of acceptable service and timely report to DVR within 5 business days of the conclusion of the analysis. Completion of service and report not to exceed 30 days from issue of service authorization. (Code 050)</p>
\$1000 / month	<p>Systematic Instruction Monthly/Supported Employment: Monthly rate payable if the consumer is employed during the month, upon completion of acceptable service, and timely monthly progress reports to DVR within 5 business days of the conclusion of the previous month of service. Initiation of the service not to exceed 30 days from issue of service authorization.</p> <p>Note: The maximum ongoing support DVR can pay for is 24 months for anyone age 25 or above and 48 months for individuals under age 25, although this is rarely needed. Additional months may be authorized based on individual consumer need to establish job stability and reduction of paid supports. If a consumer does not have an identified source of long term supports, monthly supports and continued reporting will be required until the consumer is transitioned to natural supports or as directed by DVR. (Code 050)</p>
\$1,200	<p>Supported Employment Transition to Long Term Support: Payable if transition occurs between months 3-6 of support. This service cannot occur until after the consumer has been employed for a minimum of 90 days. Payable at the time of successful transition. DVR will keep case open an additional 90 days for purposes of follow along and supported employment policy. The Transition to LTS report is to be completed at the point of transition and payment can be processed upon receipt of an acceptable report. Report must be submitted within 5 days of the conclusion of the previous month of service for progress reporting and within 5 days of transition. (Code 050)</p>
\$500	<p>Supported Employment Meeting, Transition to Long Term Support: Paid if transition occurs following initial 6 months of support. Payable at the time of successful transition. DVR will keep case open an additional 90 days for purposes of follow along and supported employment policy. The final retention report is to be completed at the point of transition and payment can be processed upon receipt of an acceptable report (Code 050)</p>

Vocational Evaluation Fees

\$500 / report	<p>Vocational Evaluation Assessment: Payable upon delivery of an acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and required report not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 021 • PRE-ETS: 201
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\$800 / report	<p>Vocational Evaluation and Work Sample: Payable upon delivery of an acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and required report not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 021 • PRE-ETS: 201
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Work Incentive Benefits Analysis Fees

\$300	<p>Benefit Consultation Period: Payable upon completion of acceptable service, meeting and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of the service and report not to exceed 90 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 022 • PRE-ETS: 221
\$900	<p>Work Incentive Benefits Analysis: Payable upon completion of acceptable service, meeting and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 022 • PRE-ETS: 221
\$300	<p>Ticket to Work Benefits Consultation: Payable upon completion of acceptable service, meeting and plan/report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and report not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 022 • PRE-ETS: 221
\$700	<p>Work Incentive Benefits Plan and Meeting: Payable upon completion of acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and report not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 022 • PRE-ETS: 221
\$600	<p>Plan to Achieve Self Support (PASS): Payable upon completion of acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and report not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 022 • PRE-ETS: 221

Other Services

There are other services that have been developed that are not a part of the DVR Statewide Service Agreement and a formal service agreement is not required to deliver the service. Other Services may have established fees, rates, reports, procedures and service descriptions developed by DVR.

Explore Work

<p>Up to \$1500 \$300 per course</p>	<p>Explore Work: Payable upon completion of acceptable course completion and submission of report within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 60 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular 057 • PRE-ETS: Career Planning and Job Exploration: PRE-ETS: Assessment 201 Your First Work Experiences Pre-ETS: Job Shadow 225 School Beyond HS PRE-ETS: Post-Secondary Counsl 211 Workplace Readiness PRE-ETS: Training: Job Readiness 216 Self-Advocacy PRE-ETS: Instruc on Self-Advoc 207
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Job Development TAP Services

<p>Up to \$300</p>	<p>Talent Acquisition Portal (TAP) Profile Creation: Payable upon completion of acceptable preparation service, meeting and job development plan to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 30 days from issue of service authorization.</p> <p>TAP Level 1-Profile Creation for existing consumer \$100 TAP Level 2-Profile Creation for new consumer \$200 TAP Level 3-Profile Creation/resume creation for new consumer \$300</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 024 • PRE-ETS: 208
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Job Shadow

<p>\$200 (Accompanied)</p> <p>\$150 (Non-Accompanied)</p>	<p>Job Shadow: Payable upon delivery of an acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and required report not to exceed 30 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 021 • PRE-ETS: 225
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On the Job Assessment

\$800 / report	<p>On-The-Job Assessment, Set-up, and Monitoring: Payable upon delivery of an acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and required report not to exceed 60 days from issue of service authorization. Prevailing wages to the consumer are authorized separately to an Employer of Record</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 021 • PRE-ETS: 201
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Partners with Business

\$1075/mo. + coworker expense	<p>Initial Month Employer Supports: Payable upon delivery of acceptable service and timely report(s) to DVR within 5 business days of the conclusion of the previous month -or- within 5 business days of the conclusion of the last contact with the consumer. (Code 028)</p>
\$375 + coworker expense	<p>Following Month(s) Employer Supports: Payable upon delivery of acceptable service and timely report(s) to DVR within 5 business days of the conclusion of the previous month -or- within 5 business days of the conclusion of the last contact with the consumer. (Code 028)</p>

Skills to Pay the Bills

\$75 / session	<p>Skills to Pay the Bills: Payable upon delivery of an acceptable service and report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service and required report not to exceed 45 days from issue of service authorization.</p> <p>Code</p> <ul style="list-style-type: none"> • Regular: 057 • PRE-ETS: 216
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Video/Visual Resume

\$400	<p>Visual Resume: Payable upon completion of acceptable service, meeting and plan/report to DVR within 5 business days of the conclusion of the last contact with the consumer. Completion of service not to exceed 30 days from issue of service authorization. (Code 048)</p>
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Walgreens Retail Employees with Disabilities Initiative (REDI) Fees

\$500 / report	<p>REDI Skills Assessment: Initiation of the assessment will take place in a 2-3 day period and a report will be provided to DVR within 5 days of the completion of the assessment. It will contain the results of each assessment administered, recommendations for employment, and/or areas for remediation. (Code 021)</p>
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\$45 / hour (per extern)	REDI Job Instruction: Payable upon delivery of acceptable service and timely report(s) to DVR within 5 business days of the conclusion of the previous week of service -or- within 5 business days of the conclusion of the last contact with the consumer. Continuous and customized support on-site during a four-week REDI-Curriculum Cohort session. End of Cohort session reporting is required within 5 days of the completion date and will include reporting elements listed in the technical specifications. (Maximum number of externs per site: 3 externs) (Code 063)
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Note: REDI externs will receive a temporary work experience (TWE) wage during the 4-week training on-site at the Walgreens retail site. Externs will be paid \$9.00/hour or the prevailing wage for entry-level sales associate position.

***Any statewide service provider is eligible to receive typical payments for job placement, hire, and retention. Refer to specific statewide service(s) for those rates.

Additional Local Services in a WDA

Other services not on the statewide service fee schedule may have rates, procedures and technical specifications developed at the discretion of the WDA Director. These services may include, but are not limited to Informational Interviews, On-the-Job Training, Mentorship, etc. Guidance for other services provided in a WDA is included in statewide issued guidance pieces.

Other related services may need to be separately negotiated based on the needs of the consumer. The services detailed here are intended to provide a framework for commonly used and widely available services. If the descriptions do not meet the needs of the individual consumer, please consult with the DVR consumer, the DVR counselor, the DVR supervisor and/or the service provider to determine the best course of action.

Reimbursement for Service Provider Mileage

75 cents / mile	Vendor can charge 75 cents/mile for actual miles driven over 100 miles round trip travel to and from the closest site where the services can be provided. Mileage up to 100 miles is included in base fee rate. The 75 cents/mile charge begins with mile 101. Service vendor must submit a travel log detailing mileage. Payment will be made at the time the consumer has received the services. Previous approval from DVR WDA Director for reimbursement request required prior to travel. (Code based on service provided.)
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