Arborist

Youth Apprenticeship



ARBORIST

Arborists provide professional tree care. They use rigging to ascent trees. Youth Apprentices plant trees and shrubs inspect trees and shrubs and perform pruning cuts.

Length of Apprenticeship: One or two years

REQUIRED COMPETENCIES

Youth apprentices must become proficient in both general employability and occupation-specific competencies. All of these, and examples of how each can be demonstrated, are found in the following pages. **Year 1**: Below are 11 occupational competencies must be learned for this occupation. **Year 2**: Below are 10 occupational competencies must be learned. Employers may substitute out one of the competencies per year and should write in the competency they are adding. Youth apprentices must be evaluated on these competencies at least two times each year of their apprenticeship.

	YEAR 1 Competencies		YEAR 2 Competencies
1.	Inspect, maintain, and use appropriate	1.	Identify common deciduous trees and shrubs
	personal protective equipment (PPE)	2.	Identify common conifer trees and shrubs
2.	Inspect vehicles and towed units	3.	Identify signs and symptoms of common
3.	Conduct a basic tree inspection		damaging insects/mites
4.	Establish a safe work zone	4.	Identify signs and symptoms of common
5.	Inspect the following equipment in		diseases
	accordance with American National Standard	5.	Use a rigging system to lower the load
	(ANSI Z133) Safety Requirements for		directly to the ground
	Arboricultural Operations	6.	Maneuver through canopy
6.	Install work positioning lines from the ground	7.	Prepare the chainsaw for others to use
7.	Ascend the tree	8.	Perform chainsaw field maintenance
8.	Descend from tree	9.	Demonstrate a natural pruning
9.	Retrieve all gear	10.	Perform pruning of shrubs
10.	Prepare to chip		
11.	Perform pruning cuts		

REGISTERED APPRENTICESHIP BRIDGING OPPORTUNITIES

The following Registered Apprenticeship is available in this area:

Arborist

POST-SECONDARY PATHWAY OPPORTUNITIES

There are several post-secondary pathway opportunities in this area. The following is a partial list.

Landscape Horticulture

Urban Forestry Technician





Youth Apprenticeship ON-THE-JOB LEARNING PERFORMANCE STANDARDS GUIDE

YOUTH APPRENTICE INFORMATION

Youth Apprentice Name	
YA Coordinator	
YA Consortium	
School District	
SIGNATURES	
The On-the-Job Learning Performance Standards Gu	ide includes a list of competencies youth
apprentices learn through mentoring and training at	·
·	pol-based or YA coordinator on a regular basis with ture steps to ensure completion of the required or, and the apprentice sign below. r/Mentor
1 st Evaluation (Required)	2 nd Evaluation (Required)
Employer/Mentor Signature	Employer/Mentor Signature
Employer/Mentor	Employer/Mentor
Business/Company	Business/Company
Date Signed	Date Signed
3 rd Evaluation (Optional)	4th Evaluation (Optional)
Employer/Mentor Signature	Employer/Mentor Signature
Employer/Mentor	Employer/Mentor
Business/Company	Business/Company
Date Signed	Date Signed

School-Based and/or YA Coordinator

1st Evaluation (Required)

2nd Evaluation (Required)

School-Based and/or YA Coordinator Signature	School-Based and/or YA Coordinator Signature
School-Based and/or YA Coordinator	School-Based and/or YA Coordinator
School District or Organization	School District or Organization
Date Signed	Date Signed

3rd Evaluation (Optional)

4th Evaluation (Optional)

School-Based and/or YA Coordinator Signature	School-Based and/or YA Coordinator Signature
School-Based and/or YA Coordinator	School-Based and/or YA Coordinator
School District or Organization	School District or Organization
Date Signed	Date Signed

Youth Apprentice

1st Evaluation (Required)

2nd Evaluation (Required)

Youth Apprentice Signature	Youth Apprentice Signature
Youth Apprentice	Youth Apprentice
School District / High School	School District / High School
Date Signed	Date Signed

3rd Evaluation (Optional)

4th Evaluation (Optional)

Youth Apprentice Signature	Youth Apprentice Signature
Youth Apprentice	Youth Apprentice
School District / High School	School District / High School
Date Signed	Date Signed

EMPLOYABILITY SKILLS (TO BE COMPLETED BY YA EMPLOYER/MENTOR)

All youth apprentices must demonstrate the key employability skills listed below in order to complete the YA program. They do so by earning at least a "Meets Expectation" rating in each. **At least two evaluations are required each year of a youth apprenticeship**. More columns are included below for those who choose to conduct more frequent reviews.

1	Working to Meet Expectations: Needs improvement; requires much assistance and supervision;
	rarely displays this behavior
2	Meets Expectations: Meets entry-level criteria; requires some supervision; often displays this
	behavior
3	Exceeds Expectations: Exceeds entry-level criteria; requires minimal supervision; consistently
	displays this behavior

	Employability Skills		Rati	ing	
	Competency and Rating Criteria	Initial	Mid Year 1	Mid Year 2	Final
1.	 Develops positive work relationships with others. Examples of qualities and habits that the employee might exhibit include: Interacts with others with respect and in a non-judgmental manner Responds to others in an appropriate and non-offensive manner Helps co-workers and peers accomplish tasks or goals Applies problem-solving strategies to improve relations with others When managing others, shows traits such as compassion, listening, coaching, team development, and appreciation 	☐ 1 ☐ 2 ☐ 3			
2.	 Communicates effectively with others Examples of qualities and habits that the employee might exhibit include Adjusts the communication approach for the target audience, purpose, and situation to maximize impact Organizes messages/information in a logical and helpful manner Speaks clearly and writes legibly Models behaviors to show active listening Applies what was read to actual practice Asks appropriate questions for clarity 	☐ 1 ☐ 2 ☐ 3	□1 □2 □3	□1 □2 □3	☐ 1 ☐ 2 ☐ 3
3.	 Collaborates with others Examples of qualities and habits that the employee might exhibit include Works effectively in teams with people of diverse backgrounds regardless of sex, race, ethnicity, nationality, sexuality, religion, political views, and abilities Shares responsibility for collaborative work and decision making Uses the problem-solving process to work through differences of opinion in a constructive manner to achieve a reasonable compromise Avoids contributing to an unproductive group conflict Shares information and carries out responsibilities in a timely manner 	☐ 1 ☐ 2 ☐ 3			

	Employability Skills		Rati	ing	
	Competency and Rating Criteria	Initial	Mid	Mid	Final
		iiiiciai	Year 1	Year 2	· · · · · ·
4.	 Maintains composure under pressure Examples of qualities and habits that the employee might exhibit include Uses critical thinking to determine the best options or outcomes when faced with a challenging situation Carries out assigned duties while under pressure Acts in a respectful, professional, and non-offensive manner while under pressure Applies stress management techniques to cope under pressure 	☐ 1 ☐ 2 ☐ 3			
5.	Demonstrates integrity Examples of qualities and habits that the employee might exhibit include Carries out responsibilities in an ethical, legal and confidential manner Responds to situations in a timely manner Takes personal responsibility to correct problems Models behaviors that demonstrate self-discipline, reliability, and dependability	☐ 1 ☐ 2 ☐ 3			
6.	Performs quality work Examples of qualities and habits that the employee might exhibit include Carries out written and verbal directions accurately Completes work efficiently and effectively Performs calculations accurately Conserves resources, supplies, and materials to minimize costs and environmental impact Uses equipment, technology, and work strategies to improve workflow Applies problem-solving strategies to improve productivity Adheres to worksite regulations and practices Maintains an organized work area	☐ 1 ☐ 2 ☐ 3			
7.	 Provides quality goods or services (internal and external) Examples of qualities and habits that the employee might exhibit include Shows support for the organizational goals and principles by own personal actions Displays a respectful and professional image to customers Displays an enthusiastic attitude and desire to take care of customer needs Seeks out ways to increase customer satisfaction Produces goods to workplace specifications 	☐ 1 ☐ 2 ☐ 3	☐ 1 ☐ 2 ☐ 3	☐ 1 ☐ 2 ☐ 3	□1 □2 □3
8.	 Shows initiative and self-direction Examples of qualities and habits that the employee might exhibit include Prioritizes and carries out responsibilities without being told Responds with enthusiasm and flexibility to handle tasks that need immediate attention Reflects on any unsatisfactory outcome as an opportunity to learn Improves personal performance by doing something different or differently Analyzes how own actions impact the overall organization Supports own action with sound reasoning and principles Balances personal activities to minimize interference with work responsibilities 	☐ 1 ☐ 2 ☐ 3			

Employability Skills		Rati	ing	
Competency and Rating Criteria	Initial	Mid Year 1	Mid Year 2	Final
 9. Adapts to change Examples of qualities and habits that the employee might exhibit include Shows flexibility and willingness to learn new skills for various job roles Uses problem-solving and critical-thinking skills to cope with changing circumstances Modifies own work behavior based on feedback, unsatisfactory outcomes, efficiency, and effectiveness Displays a "can do" attitude 	□1	□1	☐ 1	□1
	□2	□2	☐ 2	□2
	□3	□3	☐ 3	□3
 10. Demonstrates safety and security regulations and practices	□1	□1	☐ 1	□1
	□2	□2	☐ 2	□2
	□3	□3	☐ 3	□3
 11. Applies job-related technology, information, and media Examples of qualities and habits that the employee might exhibit include Applies technology effectively in the workplace Assesses and evaluates information on the job Assesses training manuals, website, and other media related to the job 	☐ 1	☐ 1	☐ 1	☐ 1
	☐ 2	☐ 2	☐ 2	☐ 2
	☐ 3	☐ 3	☐ 3	☐ 3
 12. Fulfills training or certification requirements for employment Examples of this requirement may include Participation in required career-related training and/or educational programs Passing certification tests to qualify for licensure and/or certification Participation in company training or orientation 	☐ 1	☐ 1	☐ 1	☐ 1
	☐ 2	☐ 2	☐ 2	☐ 2
	☐ 3	☐ 3	☐ 3	☐ 3
 13. Sets personal goals for improvement Examples of this requirement may include Setting goals that are specific and measurable Setting work-related goals that align with the organization's mission Identifying strategies to reach goals Reflecting on goal progress to regularly evaluate and modify goals 	☐ 1	☐ 1	□ 1	☐ 1
	☐ 2	☐ 2	□ 2	☐ 2
	☐ 3	☐ 3	□ 3	☐ 3

YEAR 1 OCCUPATIONAL COMPETENCIES (TO BE COMPLETED BY YA EMPLOYER/MENTOR)

Youth apprentices must earn a rating of at least "MEETS EXPECTATIONS" in each competency by the conclusion of the apprenticeship. A total of 11 competencies, 10 must be from the list below. If necessary, employers can substitute 1 competency with another occupationally appropriate skill. That skill should be added to the competency list for assessment. At least two evaluations are required each year of a youth apprenticeship. More columns are included below for those who choose to conduct more frequent reviews.

1	Working to Meet Expectations: Needs improvement; requires much assistance and supervision;
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	displays this behavior

	Occupational Competencies		Rati	ngs	
		0.43		Evaluatio	
	Competency and Rating Criteria	IVIII		ating of 2 k Rating	EACH
	Competency and Nating Criteria		Mid	Mid	
		Initial	Year 1	Year 2	Final
1.	Inspect, maintain, and use appropriate personal protective equipment	□ 1	□1	□1	□ 1
	(PPE)	☐ _	☐ <u>-</u>	☐ <u>-</u>	□ <u>-</u>
	• eyes				□ <u>-</u> □3
	• ears	🗀 🍮			3
	• head				
	• face				
	• hand				
	• legs				
	• feet				
	high visibility safety apparel				
2.	Inspect vehicles and towed units	□ 1	□ 1	□ 1	□ 1
	• check oil levels, tire treads, etc.	□ 2	□ 2	□ 2	☐ 2
	 perform pre and post trip inspections 	<u> </u>			 □ 3
	 report issues based on employer guidelines 				
	secure load and equipment				
	identify gross vehicle weight rating				
3.	Conduct a basic tree inspection	□ 1	□ 1	□ 1	□ 1
	• locate targets	2	_ 2	_ 2	2
	• locate site factors				
	identify dead crown and branches				
	identify tree lean and cavities				
	 identify problems with roots and root collars 				

	Occupational Competencies		Rati	ngs	
				Evaluatio	
		Mil	nimum Ro		EACH
	Competency and Rating Criteria			k Rating	I
		Initial	Mid	Mid	Final
4.	Establish a safe work zone		Year 1	Year 2	
4.	 place cones and signs 	□1			
	 remove cones and signs 	2	<u></u>	<u></u>	2
		3	□ 3	□ 3	3
	 follow establish emergency procedures follow established command and response procedures 				
	·				
	display awareness of the drop zone identify bazards and obstacles				
	identify hazards and obstacles				
5.	Inspect the following equipment in accordance with American	□1	□1	□ 1	□1
	National Standard (ANSI Z133) Safety Requirement for Arboricultural				
	Operations		□ -	□ -	□ -
	• harness		🗆 🤊	🗆 🤊	
	 work positioning line(s) 				
	• friction cord/device				
	 work positioning lanyard(s) 				
	 all carabiners, snaps, pulleys, related hardware 				
	 mechanical ascenders and descenders 				
	• friction savers				
	• handsaw				
6.	Install work positioning lines from the ground	□ 1	□ 1	□ 1	□ 1
	 select a tie in point for ascending the tree 				
	 demonstrate a proper throw-line toss 		<u> </u>		
	 install a friction saver using a throw line 	3	3	3	□ 3
	 install a work positioning line by attaching it to the throw line 				
	 install a work positioning line using a throwing knot toss 				
	 install a work positioning line with a pole pruner/saw and a throwing 				
	knot or carabiner				
_	Account the tree				
/.	Ascend the tree	□ 1			
	tie a fiction hitch test the system by weighting it.	□ 2	2	2	2
	test the system by weighting it	□ 3	☐ 3	☐ 3	☐ 3
	demonstrate the body thrusting technique				
	demonstrate use of alternate lanyard technique				
8.	Descend from tree	□1	□ 1	□ 1	□1
	 make sure all loose branches (hangers) are out of tree 		☐ 2	☐ 2	□ <u>-</u>
	 remove all gear that is not retrievable from the ground 				
	perform controlled descent		3	3	3

Occupational Competencies	Ratings			
		YEAR 1 Evaluation Minimum Rating of 2 EACH		
	Mi			
Competency and Rating Criteria	Check Rating			
	Initial	Mid	Mid	Final
	- IIIICIGI	Year 1	Year 2	
9. Retrieve all gear	□ 1	□ 1	□ 1	□ 1
 remove rope(s) and gear in a controlled fashion 	□ 2	□ 2	□ 2	□ 2
 coil or bag ropes 	□ 3	□ 3	□ 3	□3
 store rope(s) and gear in proper location 				
10. Prepare to chip (Youth Apprentices cannot start or operate a chipper)	□ 1	□ 1	□ 1	□ 1
 position and secure the discharge chute 	□ 2	□ 2	□ 2	□ 2
 establish an appropriate area to stage the material 	<u> </u>	 □3	 3	 3
 remove hazards and obstacles, place safely away from work zone 				
 stack debris in manageable pile; butt ends first, smaller materials on 				
top				
11. Perform pruning cuts	<u> </u>	□ 1	□ 1	1
 determine the type of pruning cut needed 		2	□ 2	2
 perform a branch removal cut 	<u> </u>	<u> </u>		 □3
 perform a branch reduction cut 				
 perform a heading cut 				
 use a three-cut method to remove the branch weight prior to the final 				
cut				
 perform a co-dominant stem pruning cut 				
Competency Substitute (if you replaced a competency above, note the	1	□ 1	□ 1	□ 1
competency and rating)	□ 2	□ 2	□ 2	□ 2
	 	 3	_ 	 3
Comments:				

YEAR 2 OCCUPATIONAL COMPETENCIES (TO BE COMPLETED BY YA EMPLOYER/MENTOR)

Youth apprentices must earn a rating of at least "MEETS EXPECTATIONS" in each competency by the conclusion of the apprenticeship. A total of 10 competencies, 9 from the list below. If necessary, employers can substitute one competency with another occupationally appropriate skill. That skill should be added to the competency list for assessment. At least two evaluations are required each year of a youth apprenticeship. More columns are included below for those who choose to conduct more frequent reviews.

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	behavior				
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	displays this behavior				

	Occupational Competencies		Rati	ngs	
		YEAR 2 Evaluation Minimum Rating of 2 EACH			
Competency and Rating Criteria Check Rating Criteria				-	
		Mid	Mid		
		Initial	Year 1	Year 2	Final
1.	Identify common deciduous trees and shrubs	□ 1	□ 1	□ 1	□ 1
	identify common name	□ 2	□ 2	□ 2	□ 2
	 identify characteristics of the parts of the trees and shrubs that help identify them 	3	3	<u> </u>	□3
2.	Identify common conifer trees and shrubs	1	□ 1	□ 1	1
	identify common name	□ 2	□ 2	□ 2	□ 2
	 identify characteristics of the parts of the trees and shrubs that help identify them 	□ 3	□ 3	□3	□3
3.	Identify signs and symptoms of common damaging insects/mites	□ 1	□ 1	1	□ 1
	• identify signs	□2	□ 2	□2	□2
	identify symptoms	3	3	 3	3
4.	Identify signs and symptoms of common diseases	□1	□1	□1	□ 1
	• identify signs			 □ 2	 2
	identify symptoms	☐ 3		 ☐ 3	
	identify common abiotic stresses to trees				
5.	Use a rigging system to lower the load directly to the ground	□ 1	□ 1	□ 1	□ 1
	 tie a rigging attachment knot 	□ 2	□ 2	□ 2	□ 2
	 demonstrate lowering using butt-tie 	□ 3	□ 3	□ 3	□ 3
	 demonstrate lowering using tip-tie 			_	
	demonstrate lowering using balance tie				
	control the load using a tag line				
	utilize a re-direct				

Occupational Competencies		Rati	ngs	
			Evaluation	on
	Minimum Rating of 2 EAC			-
Competency and Rating Criteria	Check Rating			
	Initial	Mid	Mid	Final
		Year 1	Year 2	111101
6. Maneuver through canopy	□ 1			
re-tie work positioning line at an alternative location	□ 2	□ 2	□ 2	□ 2
install a friction saver	☐ 3	□ 3	□ 3	□ 3
perform a double tie maneuver				
perform a re-direct technique				
perform a limb walk a reference as a track of a contract.				
perform a controlled swing				
7. Prepare the chainsaw for others to use (Youth Apprentices cannot		□1	□1	□ 1
start or operate the chainsaw)	□ -	☐ 2	☐ 2	
identify manufacturers' safety devices	☐ 2			
 inspect and tighten all nuts, bolts, screws or other fasteners 		🗀 🍮	🗀 🍮	🗆 5
fill with appropriate fuel/oil mixture				
fill with appropriate bar oil				
demonstrate chain tension adjustment				
8. Perform chainsaw field maintenance (Youth Apprentices cannot start	□ 1	□ 1	□ 1	□ 1
or operate the chainsaw)	 □ 2			_
 remove the side plate, bar and chain 	 □3		<u> </u>	
 clean out debris from bar and chainsaw 				
clean the air filter				
 visually inspect for wear and damage 				
install correct chain				
 install side plate, adjust chain tension and tighten bar nuts 				
9. Demonstrate a natural pruning	□ 1	□ 1	□ 1	□ 1
perform crown reduction	 2			_
perform branch reduction	 3		<u> </u>	<u> </u>
raise the crown				
 remove dead, dying, diseased, and rubbing branches, i.e. crown cleaning 				
 perform a risk-reduction cut for cracked, split, broken, hanging 				
branches				
provide clearance from structures				
10. Perform pruning of shrubs	□ 1			
perform rejuvenation pruning by heading back branches at or near ground lovel.	□ 2	2	2	□ 2
ground level	☐ 3	☐ 3	☐ 3	□ 3
perform renewal pruning by performing selective removal of stems reduce size of shrub by cutting back to lateral branches.				
 reduce size of shrub by cutting back to lateral branches reduce size of shrub by heading back to lateral buds 				
Teduce size of sili up by fleading back to lateral buds				

Occupational Competencies		Rati	ngs	
	YEAR 2 Evaluation			n
	Mii	nimum Ro		EACH
Competency and Rating Criteria	Check Rating			
	Initial	Mid	Mid	Final
	initial	Year 1	Year 2	
Competency Substitute (if you replaced a competency above, note the	□ 1	□ 1	□ 1	□ 1
competency and rating)	□ 2	□ 2	□ 2	□ 2
	□ 3	□ 3	□ 3	□ 3
			_	
Comments:				

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