Summary of Comments and DWD-DET's Responses

4.4 Standards of Cash Management

1. Comment:

The form instructions have always had options for submission of cash draw – fax, etc., but there were options listed on the form.  Now the policy says “must” in “The completed form **must** be emailed to [Einvoice@dwd.wisconsin.gov](mailto:Einvoice@dwd.wisconsin.gov).”   This totally conflict with what the form itself.

DWD-DET Response: Policy language was changed to list all the different ways in which an invoice can be submitted.

1. Comment

Monthly reconciliation is burdensome for those WDA's that do not request cash on a monthly basis.

DWD-DET Response**:** The majority of WDA's request cash on a monthly basis. The intent of this policy is to ensure cash reconciliation is occurring and expenditures and cash for each grant are being tracked at the local level.

1. There was a request to make changes on the programming end in COMET for reconciliation purposes.

DWD-DET Response: DET has COMET WIOA Invoicing as a high priority project and will keep pushing this project. IT projects are dependent on overall DWD and DET priorities, the resources the IT team has and funding. For BWT this project is a priority and we will continue to push for this project as we know the value it will provide to both BWT and the WDAs.