

WAI 2 Technical Assistance Session

Date: Monday, November 10, 2025

Time: 11:00am – 12:00pm

A. Welcome

B. WAI age requirement waiver

- a. We have authorized a request from a project operator to extend services to fifteen-year-old participants in one of their training programs.
- b. Accordingly, we are open to considering similar requests from other project operators.

C. Incorrect contract ID codes

- a. We are seeing WAI services being assigned to non-WAI contract ID codes.
- b. The correct contract ID code to use is **DET-WAI2-XX** with the XX representing the number of your WDA.
 - i. E.g., WDA 1 is DET-WAI2-01, WDA 2 is DET-WAI2-02, WDA 3 is DET-WAI2-03, etc.
- c. Reports itemizing services charged to a non-WAI2 Contract ID code have been delivered to each WDB's primary point of contact. Review and submit staff requests to correct any services coded to non-WAI2 contract IDs.
- d. Please provide guidance to Career Planners on the correct contract ID code to use for WAI services moving forward.

D. CEPT ESS Calculator Program Name

- a. I received the following TA question regarding which program to tie to the ESS calculation: *When Underemployed is chosen in the WAI enrollment page, there is an option for Not Economically Self-Sufficient per CEPT ESS Calculator. That's all well and good, but the CEPT ESS Calculator does not have WAI as an option in the Program dropdown menu.*

Underemployed:

Selection for underemployed required:

Comments:

Yes No Unknown/Undisclosed

Not Economically Self-Sufficient per CEPT ESS Calculator
Working full-time but earning at or below 200% of the Federal Poverty Limit
Not Economically Self-Sufficient per CEPT ESS Calculator

Self-sufficiency Calculation Details

Name: *

Program: *

Current Individual Income: * ⓘ

Other Household Income: * ⓘ

County: * ⓘ

Household Composition: ⓘ

Ages 0-2 *	<input type="text" value="0"/>
Ages 13-17 *	<input type="text" value="0"/>

Calculation Date: *

RES
TAA
VETS
Title 1 Adult
Title 1 DW
Title 1 Youth

Monthly
alone, select th
living alone *

- b. Answer: WAI was not built into the ESS Calculator. During WAI Round 1, we advised Project Operators to use the Title 1 Adult category in lieu of WAI on the list of programs. This guidance will remain in effect for WAI Round 2.
- E. Additional questions from the group
- F. Next meeting: Monday, December 1, 2025