

WAI 2 Technical Assistance Session

Date: Monday, October 13, 2025

Time: 11:00am – 12:00pm

- A. Welcome
- B. Quarterly Narrative Reports (July 2025 – September 2025) are due at the end of the month (10/31/2025). If an extension is needed, please notify me ahead of the submission deadline.
 - a. QNR template can be found in [Appendix A of the WAI 2 Project Implementation Plan](#).
- C. BI report update: WAI Round 2 BI report settings have been adjusted to:
 - a. #1. Filter initial query off the Service Begin Date instead of the Program Begin Date. *This will resolve issue of services outside of the quarter showing up on your report.*
 - b. #2. Include the Service ID within the Services table so records listed in the table match the Total Services reported at the top. *Including Service IDs will give credit to all services when >1 in that category is offered on the same day (e.g. assessments, referrals, etc.)*
- D. Can WAI be used to support portions of longer training programs?
 - a. The training program's overall duration may exceed twelve months, provided the individual is <12 months from graduation.
 - i. WAI training funds are intended to support a short-term pathway to employment - for example, an individual in the second year of a two-year program is eligible because they are expected to enter the workforce within twelve months.
 - b. The training does not need to be completed on or before June 30th. Participants that begin training during the grant period (i.e. funds obligated) may continue through program completion (e.g., someone could begin a twelve-month program at the end of June).
 - i. This flexibility does not extend to career services, so any continued support beyond that would need to come through co-enrollment.
- E. Will DOL pick up wages from WAI participants for performance purposes? If so, how should we manually report wages in ASSET for participants who did not provide their SSN, given that the Episode Exit screen is not available for the WAI program?
 - a. This question is a little tricky, this is not a DOL grant, so they won't be collecting wage data, but we at the state level will – specifically comparing the UI wage record for folks who provide an SSN.

- i. For the WAI evaluation we have been pulling WAI participation and UI Wages from the longitudinal workforce database (LWD), which uses Identity Insight to help match participants. This will help better match participants to wages even when participants do not have an SSN, but i not enough information to make a match.

F. Additional questions from the group

G. Next meeting: Monday, October 27, 2026

WAI 2 Technical Assistance Session

Date: Wednesday, October 29, 2025

(*rescheduled from 10/27/25)

Time: 11:00am – 12:00pm

- A. Welcome
- B. Quarterly Narrative Reports (July 2025 – September 2025) are due at the end of the month (10/31/2025). If an extension is needed, please send notification to the WAI mailbox (DETBWTWAIGrants@dwd.wisconsin.gov) ahead of the submission deadline.
 - a. QNR template can be found in [Appendix A of the WAI 2 Project Implementation Plan](#).
 - b. Please ensure report includes participant success stories.
 - i. Please provide ROIs for success stories included within your report.
- C. Can past WAI participants enroll in WAI2?
 - a. Yes. If they meet the eligibility requirements in the PIP, they can enroll.
- D. Can incarcerated people enroll in WAI2, considering they meet the eligibility of being affected by COVID probably prior to being incarcerated?
 - a. Yes, definitely – this is one of the targeted population barriers this grant aims to serve.
 - b. DOC can accept participants' Incentive/Stipend payments
- E. Does training need to be complete by June 30, 2026?
 - a. Ideally, yes. If it extends past, it will impact your performance credit. If training does extend beyond the grant's end date, we would recommend co-enrollment to ensure the individual is still fully supported.
- F. Proposal update requests
 - a. Proposal revisions are pending for several boards; updates will be provided as they become available.
 - b. Budget worksheet required for changes >10% of award.
- G. Biweekly Technical Assistance calls will be taking place of cancelled Quarterly WAI Project Operators call
- H. Additional questions from the group
- I. Next meeting: Monday, November 11 @ 11:00am